

Accredited by
ACCET



INSTRUCTIONS FOR SCHOOL & VISA APPLICATION



Since 1992



(408) 374-5066
info@calcc.edu
www.calcc.edu

California College of Communications
1265 El Camino Real #250
Santa Clara, CA 95050



To study in the United States you need to comply with the following requisites:

1. Apply to a school authorized by the U.S. Department of Homeland Security
2. Request a student visa at the U.S. Embassy or Consulate in your country
3. Enter the U.S. only according to your program start date

1. APPLYING TO AN AUTHORIZED SCHOOL WHICH SUPPORTS THE F-1 VISA

CalCC is authorized by the U.S. Department of Homeland Security to enroll international students.

In order to apply to our school, you can follow these steps:



1. Complete and submit the "**Application Form**" on our web site_ <http://www.calcc.edu/application.html>
 2. You will receive an email confirming that we received your application
 3. Send us by email info@calcc.edu the following documents:
 - Copy of the picture page of your passport
 - Your 'Financial Support Statement'
 - Your (or your sponsor's) Bank Statement
 4. Send the **registration fee and SEVIS fee (\$400)** by wire transfer to Citibank or by credit card. You will find the bank information ahead. If you pay by credit card there is a transaction fee of \$15.
 5. Your documents will be sent by express mail unless you give us different instructions. Please **add \$90 for the express mail**.
- **** If you are in the U.S. you can make the payment and get the documents in person at 1265 El Camino Real #250, Santa Clara, CA, 95050.



ABOUT THE PAYMENT FOR THE ADMISSION PROCESS:

The payment for the admission process can be by credit card or wire transfer.

- by credit card: \$505

(\$200 application + \$200 SEVIS fee + \$90 express mail + \$15 credit card fee)

If you want to pay by credit card, the Authorization Form:

http://www.calcc.edu/assets/credit_card_authorized.pdf.

OR

- by wire transfer: \$490

(\$200 application + \$200 SEVIS fee + \$90 express mail).



CalCC's account information for wire transfer is as follows:

Name : California College of Communications, Inc.

Acct number : 205746415

Address: 1265 El Camino Real #250 Santa Clara, CA 95050

Citibank ABA/Routing number : 321171184

SWIFT code: CITI US 33

Citi Bank address : 2500 Pruneridge Avenue

Santa Clara CA 95050

Phone : (408) 217-1759

Fax : (408) 916-4877

2. REQUESTING A STUDENT VISA AT THE U.S. CONSULATE

Once we receive all the above documents and the payment, we will proceed to issue the required documents that are necessary to take to the American Embassy or Consulate in your country and will send them to you via FedEx or USPS.

We will email you the tracking number for you to check the arrival time of the documents.

California College of Communications | 1265 El Camino Real #250 Santa Clara, CA United States
www.calcc.edu | info@calcc.edu | +1 (408)374-5066



Once you receive the documents please:

- Fill out the Visa Request Form DS-160 <https://ceac.state.gov/genniv/> and
- Make an appointment at the American Embassy or Consulate in your country. It might take some time to get the appointment. You need to check with your local U.S. Embassy or Consulate <https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html>

You need to provide the SEVIS number that is on your I-20, in order to make the appointment and to request the visa. There will be a separate fee for this appointment, which you need to pay in your country.

Since the whole process to obtain your student visa (F-1) might take some time, please keep in mind that you need to schedule your start date at our school within a reasonable period of time, we suggest around 4-6 weeks.

TAKE WITH YOU THE FOLLOWING DOCUMENTS TO THE AMERICAN EMBASSY OR CONSULATE:

- Valid Passport (needs to be valid for at least 6 more months)
- Acceptance letter (sent in the envelope)
- I-20 form (sent in the envelope. Make sure you sign and date it where indicated)
- SEVIS I-901 fee receipt for \$200 (do not pay again, it is already paid, and the receipt is included in the envelope)
- Recent Bank statement showing minimum \$20,000 US dollars per academic year, in your, your family's or your sponsor's account. (This amount is **proportional** if you decide to only study for 6 months -> \$10,000 or 3 Months -> \$5,000).
Your financial support might also be combined, for example your own funds plus your parents, or your parents plus the sponsor. (Your sponsor can be in your country or in the U.S.)
- Financial letter written and signed by you or your sponsor showing that you (or your sponsor) will cover all your expenses during the time you remain in the U.S.



Sample financial letter (personal or sponsor):

Date

FINANCIAL GUARANTEE

TO WHOM IT MAY CONCERN,

This is a letter of intention to indicate that I have financial capability and I'm willing to support my son Mr. _____(the student name)_____while he will be studying in the United States. I understand that he has his own savings, nevertheless, I will be responsible for whatever he may need financially. My support will include his studying costs, his living expenses and, travelling expenses to and back from United States.

Sincerely,

Signature

Sponsor's name (printed)



VISA INTERVIEW TIPS

On the interview they usually ask about what you are going to study, how long are you planning to stay, how much money you have, and if it isn't yours, who is paying for your staying.

Sometimes they ask about your professional life situation, if you are employed or not and how this will reflect when you return to your country. Also, and very important, they can ask about your ties to your country. What makes you go to US to study and after that return to your country.

Your goal to come to the U.S. is to study and improve your English to a Professional level. You will receive all the information about the program, or you can read about it in our website www.calcc.edu.



You need to figure out and demonstrate to the Embassy Officer that for sure you will return to your country, maybe with a letter from your current employer, or if your family has some business, take the necessary documents.

Regarding the money: other than what you need to show (\$5,000 to stay 3 months or \$10,000 to stay 6 months), you also need to show if your family has money, a job, real estate, or anything else that can show a good financial situation for you. In case your family is your sponsor, they need to write a letter saying that they will financially support you while you are studying in the U.S.

We recommend you search more about how to be prepared for the interview and to start, we suggest the links below:

Questions to Expect during your F1 Visa Interview

<https://www.american.edu/ocl/iss/v/visa-interview-tips.cfm>

10 Tips for a Successful Visa Interview

<https://www.internationalstudent.com/immigration/f1-student-visa/f1-visa-interview-questions/>

3. ENTERING THE U.S. ACCORDING TO YOUR PROGRAM START DATE

This is how your I-20 looks like, this is the document which proves that you are enrolled in a school in the U.S. Pay attention to the Program Start Date and the Earliest Admission Date. The Program Start Date is when your classes will start, and the Earliest Admission Date is the first day you can arrive in the U.S., usually, 30 days before the Program Start Date.



Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: N001234567

SURNAME/PRIMARY NAME [REDACTED]		GIVEN NAME [REDACTED]	Class of Admission F-1 ACADEMIC AND LANGUAGE
PREFERRED NAME [REDACTED]		PASSPORT NAME [REDACTED]	
COUNTRY OF BIRTH [REDACTED]		COUNTRY OF CITIZENSHIP [REDACTED]	
DATE OF BIRTH [REDACTED]		ADMISSION NUMBER [REDACTED]	
FORM ISSUE REASON INITIAL ATTENDANCE		LEGACY NAME [REDACTED]	
SCHOOL INFORMATION			
SCHOOL NAME California College of Communications California College of Communications		SCHOOL ADDRESS 1265 El Camino Real, #250, Santa Clara, CA 95050	
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Regina Celis Senna Lima Chief Operating Officer		SCHOOL CODE AND APPROVAL DATE SFR214FD1756000 27 JANUARY 2003	
PROGRAM OF STUDY			
EDUCATION LEVEL LANGUAGE TRAINING	MAJOR 1 Second Language Learning 32.0109	MAJOR 2 English Language and Literature, General 23.0101	
PROGRAM ENGLISH PROFICIENCY Not Required	ENGLISH PROFICIENCY NOTES The student will be in the ESL Program	EARLIEST ADMISSION DATE 30 MARCH 2019	
START OF CLASSES 29 APRIL 2019	PROGRAM START/END DATE 29 APRIL 2019 - 20 DECEMBER 2019		



ORIENTATION SESSION AND YOUR FIRST DAY AT SCHOOL

All new students must attend our International Student Orientation on the date indicated in their Acceptance Letter. In your Acceptance Letter there is a date when your program starts and another date when you have to attend the Orientation Session and take the Placement Test. You will receive an email reminding you about these dates and you must confirm your participation by answering that email. In case of any adversity, like you cannot attend, please contact us (408) 374-5066 or info@calcc.edu.

During this orientation the students will learn about academic and general policies, find out about the students' services as well as review important immigration requirements to stay in status with your student visa F-1, during your stay in the U.S.

The same day, after the orientation, a Placement Test is given to each student in order to measure general English language skills prior to starting training at CalCC. This will allow us to place the student in the appropriate level of English.



Also this day the students will complete their registration process. They must bring the following documents: passport with visa notification showing student visa (F-1) status and stamped entry date into the U.S.; current Bank Statement; signed and dated I-20 form, and proof of medical insurance. (If the student doesn't have the insurance, CalCC can help obtain it).

After your test, you will be assisted individually to complete your registration. You need to be prepared to pay for your Tuition. Payments can be made by cash, debit card, check or credit card (with a charge of \$15 for credit card)

ABOUT PAYMENT OF THE TUITION:

After you get your visa and arrive in the U.S. you will pay for the school tuition. The monthly tuition cost is \$895 payable at the beginning of each session.

We offer a scholarship based on the student academic merit. You can have your tuition discounted \$100 depending on your grades and attendance. The discount will be applied on the next month tuition after you receive your Progress Report for the prior session.

If you need additional information or clarification, please do not hesitate to contact us by phone (408) 374-5066 or email: info@calcc.edu.

Best Regards,

Regina Lima
Chief Operating Officer, DSO

Ann Mizuno
Director of Admissions, DSO